

CITY OF INDIANAPOLIS
MARION COUNTY
STATE OF INDIANA
EXECUTIVE ORDER No.1, 1987

WHEREAS, it is the policy of this Administration to strongly encourage efforts to increase opportunities for minority-owned business enterprises and for women-owned business enterprises to do business with the City of Indianapolis; and

WHEREAS, it is the goal of this Administration to achieve significant utilization of minority-owned business enterprises in the purchasing of goods and services for the City in at least a dollar amount equal to ten percent (10%) of the annual amount spent by the City of Indianapolis for construction, goods and supplies and professional services; and

WHEREAS, it is the goal of this Administration to achieve significant utilization of women-owned business enterprises in the purchasing of goods and services for the City in at least a dollar amount equal to two percent (2%) of the annual amount spent by the City of Indianapolis for construction, goods and supplies and professional services; and

WHEREAS, the successful implementation of this policy requires the participation and cooperation of all Departments and Divisions of the City of Indianapolis;

NOW, THEREFORE, by virtue of the authority vested in me as Mayor of the City of Indianapolis, it is hereby ordered as follows:

1. The Division of Equal Opportunity shall continue development and implementation of the city-wide plan for utilization of minority-owned business enterprises and women-owned business enterprises and for compliance with affirmative action and prevailing wage requirements. This plan shall describe the efforts of the City to achieve its goals, shall assign responsibility of implementation to the appropriate City officials and shall specifically prescribe the procedures to be used in implementation, including the procedures to be employed upon a finding of non-compliance with any portion of the plan. This plan, as amended from time to time, is hereby incorporated by reference and shall be on file and available for inspection and

copying in the offices of the Division of Equal Opportunity during normal business hours.

2. The Division of Equal Opportunity shall continue its efforts to educate City personnel, minority-owned businesses and women-owned businesses, contractors and the general public about the commitment of the City of Indianapolis to achieving significant utilization of minority-owned business enterprises and women-owned business enterprises and about the specific procedures prescribed for accomplishing these goals. The Division shall also continue its efforts to recruit minority-owned business enterprises and women-owned business enterprises and to provide training for these businesses in the purchasing and contracting procedures and requirements of the City.

3. The Directors of all City Departments shall reaffirm their commitment to the utilization plan and shall appropriately communicate their support throughout their respective Departments. The Directors shall assure that Department bid specifications and contracts include standard language concerning compliance with the City's utilization plan. The Directors shall fully cooperate with the Division of Equal Opportunity in the implementation of the utilization plan and shall promptly supply accurate information and documentation concerning their efforts to the Division of Equal Opportunity.

4. The Division of Equal Opportunity shall maintain a list of those contractors and vendors who have failed to comply (determined in accordance with the non-compliance procedure prescribed by the utilization plan) with the equal opportunity provisions of City contracts and purchasing policies. Those contractors and vendors included on this list shall be denied City business opportunities for which bids are not required or solicited or be deemed to be non-responsible bidders in the award of City contracts for which bids are required or solicited until such time as the contractor or vendor demonstrates the ability to become compliant pursuant to the utilization plan. This list shall be distributed to the Directors of all City Departments and to the Office of the Mayor as prescribed by the utilization plan.

5. The Division of Equal Opportunity shall compile and analyze the information provided regarding City expenditures, evaluate the progress made in accomplishing the objectives of the utilization plan and report on a regular basis to the Mayor on the achievements of each City Department.

From and after this date, this Executive Order 1-1987 supersedes Executive Order 4. Any contracts or agreements entered into prior to this date shall be governed by the provisions of Executive Order 4.

Dated this 27 day of Feb, 1987.

CITY OF INDIANAPOLIS

By: William H. Hudnut, III
William H. Hudnut, III
Mayor

Approved as to form and legality:

By: John P. Ryan
John P. Ryan
Corporation Counsel

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